



(An Autonomous Institution under MHRD, Government of India)  
Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600127

Ph: +91 44 2747 6307

Email: gss@iiitdm.ac.in

**Minutes of Pre-Bid Meeting**

Tender Notice No.	IIITDMK/25-26/GSS/Hostel Mess/01 dated 21.04.2025
Brief Description of Tender	Providing Mess Services at IIITDM Kancheepuram Campus
Date and Time of Pre-bid meeting	28.04.2025; 11:00 A.M.
Venue pre-bid meeting	Seminar Hall, Admin Building, IIITDM Kancheepuram

At the outset, the committee welcomed all the Members and the representative of the Prospective Bidders and briefed them in general on the scope of the tender and on the salient features of the tender.

The representatives present were satisfied with the replies given and it was informed that the corrections/additions/clarifications given, as discussed during the Pre-Bid Conference would be hosted on the website of IIITDM Kancheepuram and all the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid Conference before submitting their bids as stipulated in the Bidding Documents.

Points raised by the agency/representatives and response/clarifications provided are as follows:

Content of Para / Clause under reference as per the bid document	Queries/suggestions	Response
Pg. 17 – Additional Menu	The weight mentioned in the Menu includes all ingredients	Yes, and 1/3 of the Main ingredient must be used for all gravy & curry items by weight
Pg. 14 & 15	Ice-cream & Kulfi quantity	At a minimum of 60 ML
Pg. 17 – Vacation period	Vacation period & Mess Selection	As per the Tender document, the discretion by the Hostel Authorities
Pg. 21	Negative Marks	Mentioned line deleted
Pg. 2, 5 & 18	Exemption of EMD	As per the GFR, only Micro & Small Enterprises and Start-ups (24-25) are exempted from EMD.
-	-	As per the Tender document, the FSSAI, & Statutory documents should be obtained within 30 days after the start of operations or the IIITDM campus.
Pg. 12 Additional serve menu	two snacks (minimum one vegetarian) during the evening tea	Mentioned line deleted

<b>Content of Para / Clause under reference as per the bid document</b>	<b>Queries/suggestions</b>	<b>Response</b>
-	Permissible Brands	A list of brands for major items mentioned in the corrigendum.

The other terms & conditions of the notice issued on our IIITDM Kancheepuram website [www.iiitdm.ac.in](http://www.iiitdm.ac.in) and CPPP portal will remain unchanged. No more correspondence in this regard will be entertained.

The meeting ended with a vote of thanks to the Chair.

- (a) These minutes of the pre-bid meeting shall form part of the bid document/Agreement.
- (b) The rest of the terms and conditions and specifications of the bid document shall continue to remain the same.
- (c) The above amendments/ clarifications are issued for the information of all the intending bidders.
- (d) The submission of a bid by the firm shall be construed to be in conformity with the bid document and amendments/ clarifications given above.

S/d

कुलसचिव / Registrar

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